

Agenda Item: 4
Report Number: GB02-16
Venue: NWS CCG 58 Church St, Weybridge, Surrey
Date: 25 January 2016

North West Surrey CCG Governing Body - Part One

Title of Report:	Matters Arising
Presented by:	Dr Liz Lawn, NW Surrey CCG Clinical Chair
Relative Legislation & Source Documents:	N/A
Freedom of Information:	Open
This documentation is for discussion and to note	

Executive Summary:

This report is a summary of outstanding actions and completed actions from the minutes of the last Governing Body meeting, held 25 January 2016.

Implications:

Health Impact:	No direct implications
Financial Implications:	No direct implications
Legal Implications:	No direct implications
Equality & Diversity	No direct implications
Communication & Engagement	No direct implications
Reputational Implication:	No direct implications
Risk Register:	No direct implications

Recommendations:

The Governing Body members are asked to **Note** the completed actions and **Discuss** the outstanding actions.

GOVERNING BODY ACTION LOG INCLUDING MATTERS ARISING - PART 1
AS AT 25 January 2016

ACTION NO.	DATE FIRST RAISED	ISSUE REPORT/AGENDA ITEM	ACTION	DUE DATE	LEAD	STATUS AS AT 09/11/15 / RATIONALE FOR DELAY IF APPLICABLE
37	14/09/15	Item 9 Quality Report (Safeguarding Adults)	The 'Safeguarding Adults Annual Report' to be brought to the GB.	25/1/16	CSt	Completed. On 25 January 2016 agenda.
41	14/09/15	Item 12 Contract & Finance Report - Contracts – Virgin Care (Sickness absences)	Sickness absence in Virgin Care to be included in Workforce Assurance Reviews.	25/1/16	CSt	Completed. Included in Contract and Finance Report - on 25 January 2016 agenda.
42	14/09/15 and 09/11/15	Item 17 Governance Review – Committee Terms of Reference (GB Contracts & Finance Committee TOR)	The Governing Body's Committees' outstanding ToR to be discussed on 13 November 2015 and the ToR brought to the January 2016 Governing Body meeting. <ol style="list-style-type: none"> 1. Strategic Finance Committee 2. Patient & Public Engagement Forum B/F: The ToR for the Operational Leadership Team (OLT) to be submitted at a later GB meeting.	25/1/16	TS	On 25 January 2016 agenda. Note (1) ToR for OLT to be brought forward. Note (2) For information: 18 January 2016 email from HNSE (South) has advised that the GB Constitution will shortly be reviewed and a recommendation made within the next 10 days. The delay has been due to staff changes.

47	12/10/15	Item 13 Deep Dive on Stress and Bullying	Progress report from Deep Dive Review to be brought to Governing Body.	25/1/16	TS	Completed. On 25 January 2016 agenda.
48	09/11/15	Item 7 Continuing Health Care (CHC): Mental Health proposal	Diane Woods to advise Governing Body re. how many other wards similar to Albert Ward are being used.		KT	18 January 2016 Diane Woods advised Albert Ward was the last CHC ward at SABP but the other assessment and treatment wards in SABP are: 1. <u>The Meadows</u> , West Park, Epsom 2. <u>Bluebell Ward</u> (organic) 3. <u>Primrose Ward</u> (functional) 4. Farnham Road Hospital, Guildford 5. <u>Victoria Ward</u> (functional) St Peter's Hospital, Chertsey 6. <u>Hayworth House</u> (organic) 7. <u>Spenser Ward</u> (functional).

49	09/11/15	Item 7 Continuing Health Care (CHC): Mental Health proposal	Clinical Health Care (CHC): Mental Health proposal: Diane Woods to advise Governing Body re. Care homes identified which need assistance from Mental Health Services until the model is fully operational.	25/1/16	KT	18 January 2016 Diane Woods advised that Care Homes identified which need assistance from Mental Health Services until the model is fully operational are: 1. <u>Wykeham House</u> – Horley 2. <u>Camberley Manor</u> – Camberley 3. <u>Pax Hill Care Home</u> – Farnham 4. <u>Rowen Lodge</u> – Hook 5. <u>Abbey Chase</u> – Chertsey 6. <u>Holly Lodge</u> – Camberley 7. <u>Claremont Court</u> – Guildford.
50	09/11/15	Item 7 Continuing Health Care (CHC): Mental Health proposal 09/11/15	Clinical Health Care (CHC): Mental Health proposal: Diane Woods to bring a report to the Governing Body that reviews the patient assessments for the first twelve months of operation of the new Challenging Behaviours model.	25/1/17	KT	Completed. On 25 January <u>2017</u> agenda.
51	14/12/15	Item 6 Commissioning Intentions	Commissioning Intentions: SE to advise the Procurement team to change the photo of a clinician in a white jacket for the next iteration of the Commissioning Intentions document.	ASP	SE	Completed.

52	14/12/15	Item 6 Commissioning Intentions	Commissioning Intentions: A further iteration of the commissioning intentions paper to be brought to the Governing Body at the January meeting.	25/1/16	SE	Completed. January 2016 Now published on intranet and circulated to Providers and further iterations to be brought back to the GB as required.
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